

## **Bakery Manager (tiburon)**

Woodlands Market, Marin's award-winning upscale grocery is seeking a Bakery Manager at our Tiburon store! We are a family-owned gourmet market committed to our community and building on our success since 1986.

- Plan, create and supervise the preparation of bakery products while maintaining quality assurance standards and consistency of finished products
- Perform and manage staff concerning bakery duties including: weigh, sift, measure and mix baking ingredients, bake bread, rolls, cookies, muffins, pies, cakes, biscuits and other items
- Develop/modify training programs to effectively train current and new staff
- Prioritize duties for and direct work
- Maintain bakery case fullness and esthetic quality
- Implement and lead customer service initiatives for the bakery
- Ensure consistency of offerings
- With support of Human Resources, conduct personnel management including hiring, firing, scheduling, salary setting and employee retention
- Coordinate vendor ordering and maintain raw goods/product inventory
- Coordinate quarterly inventory by means of organizing and consolidation
- Collaborate with HR in motivating, coaching, rewarding and disciplining staff as necessary
- Write Bakery work schedules adhering to set labor targets

### Required Skills:

- Advanced understanding of bakery work flow
- Knowledge of weights and measures
- Able to prioritize work and handle multiple concurrent tasks.
- Three years of experience in the preparation of bakery products and general maintenance of a bakery; or an equivalent combination of education and experience.
- Strong interpersonal/communication skills
- Able to prioritize work and handle multiple concurrent tasks

### Education/Experience:

Culinary degree/certificate or equivalent experience

A minimum of 3 years baking experience, 1 year in a managerial role

Scheduling flexibility is a must; we are open 365 days per year and most schedules include weekends, evenings and holidays.

All employees are offered great perks such as store discounts, lunch discounts, holiday premium pay for recognized holidays.

Full-timers receive a generous benefits package including Health/Dental/Vision Insurance, 401(k), paid vacation and paid holidays.